FX-RETAIL Platform Step by Step guide for Customer Registration

Customer need to access the FX-Retail registration link <u>https://www.fxretail.co.in</u> and click

on REGISTER HERE button on the page.

**Note: Kindly ensure that details filled at the time of Registration match with the information provided to your Relationship Bank in order to avoid delay in approval or rejection of the Registration by the Bank.



1: CUSTOMER PROFILE

The Customer Registration page starts with filling the Customer Profile details. Customer has to select the Customer Type from the dropdown list (out of 29 categories) available. In case of Non-individual category, the Customer profile requires the customer to enter all the mandatory fields (marked in asterisk*) which includes Entity name, PAN number, PAN image upload, Address etc.

Note: In case of Individual customers (viz Individual, NRI, Sole proprietor, HUF), the customer profile requires selection of appropriate customer type

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	FX- Tetail - Customer Registration	
	Neef Help? Resubmit Application? Note: All (?) fields are mandatory Customer Profile	10.00
13 (3	Customer Type *	
	Authorited Person User details would be generated for Authorised person for all categories of customers First Name *	/
	First Name as per RNA card	SF
	Last Name as per PNN card	
	PAN Image Upload * Support: JPG; PHG; PDF File site: max 200 to Drag & drop or locopy; your files	
	Registration charges directly payable to your Reliationship bank PRUMEWARD SLEMME	
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Fig 1. Registration page – Individual category

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Fig 2. Registration page – Non-individual category

2. AUTHORISED PERSON

In this section, the customer has to enter the Authorised Person information. The user details would be created for the Authorised person for all customer categories. Customer has to click on Generate OTP (One-time password) to verify the Email id and Mobile number. Customers are advised to enter correct **Country Code (viz. 91 for India, 44 for UK) while inputting the**

mobile number. The OTP received on the Email and Mobile needs to be entered in the OTP fields provided in the form.

First Name * 💼	
	First Name as per PAN card
Middle Name 🕧	
Last Name * 👔	211
	Last Name as per PAN card
PAN No. * 🚺	
PAN Image Upload * 👔	Supports JPG, PNG, PDF File size : max 200 kb
Drag	& drop or <u>browse</u> your files
Email * 👩 🛛 🖉	Skip OTP
Mobile * 👔 🛛	Skip OTP

Fig 3. Authorised person – Individual Category

			7	
Middle Name 👔		First Name as per PAN car	a 1	
Last Name * 👔			1	
Email * 🚯	Skip OTP	Last Name as per PAN can] d	
Mobile * 👔	Skip OTP]	
91				
DOB * 👔 dd-mm-yyyy		-		
Login Name * 👔				

3: BANK RELATIONSHIP

In this section, Customer has to select his Relationship Bank, Home Branch (the IFSC data) and enter the Bank Account Number. The Trading Branch will be assigned by the Relationship Bank.

Note: Home branch is the branch where the Customer maintains the account with the Relationship Bank.

Bank Name * 👔		
	Q	
Bank Account Number * 🜖		
Home Branch (IFSC/SWIFT) * 👔		
	Q	
Enter Swift code, if IFSC code is	inavailable	
Registration charges directly payable to your Relatio	ship bank	
Trading Branch (IFSC/SWIFT) 👔		
	0,	
Your relationship bank will assign the trad	ing branch	
How did you know about us? * 👔		
	.	
I/We have read, understood and accept the Terms and Conditions of Clear	corp	

The customer need to select How do you know about us? from the various option in the dropdown list.

The customer needs to click the check box next to "I/We have read, understood and accept the Terms and Conditions of Clearcorp" and "I/We have read, understood and accept the Terms and Conditions of relationship bank" (in case bank has uploaded their Terms & Conditions) and then click on PREVIEW AND SUBMIT as indicated below.

Bank Name * 👔	
INDIA POST PAYMENTS BANK LIMITED	Q
Bank Account Number * 👔	
125631	
Home Branch (IFSC/SWIFT) * 👔	
ZSBL0000341	Q,
Home Branch Address 👔	(SHIVAJI NAGAR)
SANBHAJI PARK, FASHION STREET, SHIVAJI NAGAR, Pune -	411 005
Registration charges directly payable to ye	our Relationship bank
Trading Branch (IFSC/SWIFT) 👔	
Your relationship bank will ass	gn the trading branch
How did you know about us? * 👩	
Bank/Branch	~
I/We have read, understood and accept the Terms and Conditi	ons of Clearcorp

Customer can read and also can take PRINT before acceptance of the terms and conditions.

Terms And	I Conditions X
Hoard	FX-Retail Platform Terms and Conditions for Customer
	FX-RETAIL PLATFORM
	TERMS & CONDITIONS FOR CUSTOMERS
1.	Scope of this document
	This document lays down the terms and conditions between the Relationship Bank and the Customer for the usage of FX-Retail Platform by the Customer. The FX-Retail Platform is owned and operated by Clearcorp Dealing Systems (India) Limited [Clearcorp] and provides access to Forex dealing in USD/INR currency pair through an Internet based application.
2.	Customer
	For the purpose of this document, a Customer is a person or an entity which holds an account relationship with a Relationship Bank and intends to trade through the web based front end of FX-Retail Platform subject to these terms and conditions.
3.	Relationship Bank
	PRINT

Fig 6. Terms and Conditions

Customer can preview the details by clicking on **Preview and Submit** option. A print option is also provided here. Post submission, Customer would receive a confirmation mail with a reference number.

Customer Registration - Preview).					×
Customer Profile			Authorised Person		Bank Relationship	
Customer Type *	PARTNERSHIP FIRM		First Name *	SAJITHA	Bank Name *	INDIA POST PAYMENTS BANK LIMITED
Entity Name *	ABC CONSULTANTS		Middle Name		Bank Account Number *	12345
PAN No. *	ABCDE1234U	-	Last Name *	MENON	Home Branch (IFSC/SWIFT) *	Z58L0000361
Address Line1 *	ABC ROAD		Email *	supportfxretail51@ccilindia.co.in		(VUAYANAGAR COLONY)
Address Line2			Mobile *	91 599999999	Home Branch Address	GROUND FLOOR; D.NO 65 3RT; VIJAYNAGAR COLONY MAIN ROAD; VIJAYANAGAR COLONY; HYDERABAD; TELANGANA 500057
City *	MUMBAI		DOB *	24-Feb-1980		
Country *	INDIA		Login Name *	sajitha	Trading Branch (IFSC/SWIFT)	
State *	Maharashtra					Your relationship bank will assign the trading branch
Pincode *	400067					
GSTIN & State Code						
Legal Entity Identifier						
LEI Expiry Date						
						CANCEL PRINT SUBMIT

Fig 7. Preview and Submit

Post successful submission of the registration; user would get following confirmation page with application request number

	Bearcorp FX- Tetail Platform	
Your application request CRR/	Thank you for registering with us!! /PT/000022 has been submitted to your relationship bank and it is now be VIEW REGISTRATION DEVALS	ing reviewed.
0	* 0	0
Registration Your request has been successfully submitted and pending for ban	Approval	Trading Activation You will be able to login to the platform once trading rights are activated
approval	once your request is verified and approved	

Fig 8. Registration submission

Note: The details shall be forwarded to the relationship bank for approval. On approval, the customer shall receive the user details on the registered email id. The email would also contain a link to the trading platform.

New+ Reply's Reply's All + Forward + 🌆 + 🕨 + 🍈 Display = 🔾 + More +
EX-Retail - Usor Credentials ExNoRophy to technicals 21-06-2019 18:17 Show Cletain Customert.cginDetails pdf
Dear Sir/Madam,
Your request ref. no CRR/PB 000001 for customer account creation is successfully approved. Please find attached a pdf file CustomerLoginDetails pdf containing the user credentials to log into FX-Retail application.
Please use the following URL to access the trading platform. https://foretail.co.in/
Please note that trading would be activated from next working day.
If you are unable to open the pdf file, please contact your administrator. This e-mail and any files transmitted with it are for the sole use of the intended recipient(s) and may contain confidential and privileged information. If you are not the intended recipient, please destroy all copies of the original message. Any unauthorized review, use, disclosure, dissemination, forwarding, printing or copying of this email is strictly prohibited and may be unlawful. Please do not reply to this email as it is system generated.
Regards,
FX-Retail Team.

Fig 9. Email received post Bank approval

Facility to Re-submit application

The application can be resubmitted when the previous application is

- Rejected by the bank
- Self-withdrawn by customer
- Auto-withdrawn by the system **To resubmit**,
- 1. Click on the "Resubmit Application?" link given in the login page.

Weld	ome!
Email or Mobile or Login N	lame
Password	
	÷
Forgot Login Credentials?	Unlock My Account
51	tip OTP 🗹
LO	GIN
New Cu	ustomer?
REGIST	ER HERE
Resubmit /	Application?
For more info, visit CCIL Webs	site For RBI Circular <u>Click Here</u>
For grievance	visit RBLCMS

Fig 10. Resubmit Application

2. A pop-up will be displayed on the screen (refer to figure below). Specify the CRR number and click FETCH.

	•	Need He
	0•	
	Customer Profile Bank Relationship Default User Info	
	Customer Type *	Resubmit Application
	Request Reference Number ×	
	Enter Reference No.	
	Enter CRR Number of Rejected, Self Withdrawn, Withdrawn by	
	System Application	
	FETCH	
	Last Name as per PAN card PAN No. *	
	PAN Image I Inlead *	
Note: All (*) fields are n	nandatory	CONTINUE
Note. All () fields are i	nanoacor y	CONTINUE
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equest Referen		
	v	
	Enter Reference No.	
	Enter CRR Number of Rejected, Self Withdrawr	1,

Fig 11. Enter CRR number for Resubmission

3. This will fetch the complete application details. The customer can review and modify the details if required and resubmit for bank approval.

*** FX-Retail Support ***

Email: supportfxretail@ccilindia.co.in

Call us: 1800 266 2109 (Toll Free) or +91 22 6154 6313

(Monday to Friday from 8:00 AM to 7:30 PM on Business Day)